

WELCOME



Thank you for being part of Abergavenny Pride 2025. We're looking forward to meeting you. Here is a little pack of all the information we think you may require for your attendance at the event. If there are any questions please get in touch via

Email: abergavennypride@hotmail.com

Instagram/Facebook: @abergavennypride

Meet The Team

We are a small team of volunteers who put on the whole event, your main contact for communications of the day will be:

Claire - 07477508632 or via the email above.

A little friendly blurb "Hi, I'm the one you've been in contact with regarding your communication. I'll be on site Friday evening and will be there on Saturday morning till about 10.30am (when I'll be heading over to the Parade).

If you can't get hold of me you can give Aaron a call on 07783400311."

There is a site plan further on in this pack to show your proposed location (may change on the day) as well as the rest of the site.

Committee members will be wearing branded black 'Crew' Tshirts and branded Hi Viz vests.

Hope we've covered everything and we look forward to seeing you soon!

Abergavenny Pride Organising Group

IMPORTANT INFO

Event Date: **Saturday 27th June**

Event Venue: **Abergavenny Castle NP7 5EE**

What3Words lunges.breakaway.pavement

(it is advisable to bring vehicles from the Merthyr Road/Tudor St direction due to the sharp narrow turn required if coming up from the A40)

Main Event (public hours)	Saturday 27 th June	12pm-7pm
Site Set Up	Friday 26 th	12pm – 8pm
	Saturday 27 th	8am – 10am
Site Pack Down	Saturday 27 th	7pm – 9pm
	Sunday 28 th	9am – 12pm

Parade we will be marching through the town before the event. We will be meeting 11am at Gabbs Square/Opposite Grofield Pub on Baker Street. We will aim to leave at 11.15am and arrive at The Castle to open for 12pm

There is no parking on site, vehicles will be allowed on during set up and take down. If you wish to close down at other times please inform us, ie Stall Holders – cars will not be on site. No vehicles are permitted to move during event hours except in emergencies.

Vehicles can be moved to any of the car parks in Abergavenny. Most are pay and display except for Byfield Car Park near Castle Meadows which is free.

Security will be provided by Comet Security LTD who have done all of our Pride events, they are a great inclusive team so if any security issues please don't hesitate to speak to them.

The venue has one entrance in and out and the gates will be locked. We have security on site Friday evening and Saturday evening

Although this is in place, Abergavenny Pride will not be responsible for any equipment for goods left unattended. Anything left on site is at the owner's risk. Abergavenny Pride, its staff and volunteers will not be liable for any physical, financial, or other losses resulting from your participation in the event.

Crowd barriers and fencing will be in place around the site, please do not cross them unless accompanied or authorised to do so.

First Aid will be provided by Rescue One Medical Team and will be on site from 12pm – 7pm on Saturday. We currently do not have sufficient funds/manpower to be able to supply First Aid during the set up and take down of the event. In case of an emergency call 999 and inform a Crew member.

Fire is NOT allowed anywhere on site, unless specified with Abergavenny Pride. There will be fire extinguishers in each area for emergencies. Vehicles trading in hot food will require a 4.5kg Dry Powder Fire Extinguisher.

Accessibility The site is relatively flat and is a mix of hard standing and grass. It is also set in the castle ruins so please be aware of low corners and rough surfaces. There are 2 accessible toilets on site on either end. If you have concerns please do let us know.

Crew members will be in each area as well as being stationed on the Merch / Info stand in the Market Stall area. Any queries just let us know.

Wifi is NOT available on site so please ensure you have adequate payment facilities if using card.

Electric Is only available if you have requested it (Food & Drink vendors only) as this is an outdoor event, electric options are limited so it may be wise to bring battery packs to keep phones topped up.

Recycling Welsh Legislation states that all waste needs to be separated on site for recycling. Stallholders are responsible for disposing of their waste and must take it upon departure or use the correct bin before leaving. Pitches must be left clean and free of waste or materials; failure to do so will incur a £20 cleanup charge.

Toilets will be portaloos and we will aim to check on them regularly please let us know if you notice that they need to be cleaned or toilet roll topped up. They will be located near the entrance/exit as well as down by the Main Stage area. Public Toilets are also available at Castle Street car park.

Drinking Water Unfortunately free drinking water is not available on site. We have looked at hiring in water but unfortunately we are unable to cover the cost. Please bring suitable water for the day, the site is outdoors with not a lot of shade (though more than last year!). We are close to various cafes and pubs so you would be able to refill there if required (such as Kings Arms and the Angel Hotel).

Cwtch Angels will be selling bottled water at their stand to raise funds for their much needed cause.

Selling Items we have a Street Trading license which allows selling between 11am – 7pm on Saturday 27th only. Please do not sell/exchange for money outside of these times.

We will not allow the sale of prohibited items such as firearms/weapons, replica firearms/weapons, explosives, alcohol, tobacco, fireworks, articles that would typically be sold in sex shops, animals and legal highs on any of the stalls. Alcohol is permitted to be sold by Food & Drink vendors with a valid TENs licence and paperwork.

No one is allowed to trade under the influence of any illegal or intoxicating substance.

If we see that you are ignoring the above we have the right to cease your trading and remove you from the site.

Distribution of free publicity materials outside the Castle walls is prohibited.

SITE MAPS

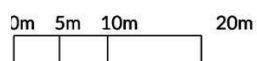


The site is split in to 4 main areas:

- Stalls / Kids Zone
- Think.Space / Stalls
- Stage and Food / Drink
- Out Of The Closet

Toilets are marked on the map, there is a disabled toilet in both toilet areas. Toilets behind stage are for performers and crew only.

Emergency Point if Fire Exit is blocked is down at the bottom end by the willow structures.



Your pitch is numbered / written on the map below:



1 Winking Rat	14 Ackerman Forge
2 Kaleidoscope Creations	15 Cwtch Angels / Water
3 Fflag	16 Abergavenny Pride
4 Bubble & Squeak	17 MCC Foster Wales
5 Busy Pins & Needles	18 Women's Aid
6 Design Shed Wales	19 GPCC
7 Queer Hikes South Wales	20 Mac & Cheese Laser
8 Ty Twt Studio	21 Weird Wednesday / Flatboy
9 Rainbow Mamasaurus	22 Spaf Collective
10 Holly & Dough	23 Gay Outdoor Group
11 Pawb Arts CIC	24 Sent with Pride
12 Jody Face Painter	25
13 Vanner Press	26 Little Welsh Workshop

YOUR PITCH

STALL HOLDERS

You are allocated a 3m x 3m patch of grass (unless agreed otherwise) This will be marked out on site, your location is specified on the previous page. We have tried to accommodate requests where possible and we feel this is the best layout.

Everything in your stall must fit within this space

You must provide everything you will need for your trading, such as:

- Tent / Gazebo up to 3m x 3m or size of pitch (with no more than 6 inch pegs, or can use weights)

- Tables

- Chairs

If you will be using pegs larger than 6 inches you will need to notify us as soon as possible as we need to inform the Castle of their location.

We will guide you through the site, please keep your speed low and be aware of people on site.

We will aim to make setup and take down as smooth as possible but please bear with us. We may have volunteers on hand to help with unloading, assembling gazebos, etc please treat them kindly and allow them to help others once you no longer require their help. We will not tolerate any abuse, physical or verbal, to any of our volunteers or event partners. If we believe that you have acted inappropriately you will be removed from the site.

The entrance will be limited to a maximum width of 2.5m and height of 2.5m (ie large van). There will be a large FIRE EXIT sign above the gates, please do not force yourself under as damage to the sign will be inevitable.

We are not expecting you to remain selling till 7pm but we do request that you remain open/trading till 5pm if possible. There will be things winding down in your area (such as the activities/workshops) but we request to refrain from packing up till 5pm. If you wish to remain open till 7pm then you are welcome to.

Street Trading allows the sale of goods between 11am and 7pm inside the event boundary, please adhere to these times.

Sound systems are prohibited on your pitch.

We hope you have a successful time at our event, we value your feedback to help make improvements for the following year. We will aim to send out a survey after the event which we hope you are able to complete.